

**Holy Trinity Parish of Webster County
proclaims the Good News of Jesus Christ
by promoting spiritual enrichment for
all Catholics through our discipleship,
worship, stewardship, and living
Christ's love.**

**Pastoral Council Meeting Agenda
Wednesday, July 5, 2023
5:30 pm
Holy Trinity Church Conference Room**

1. Opening Prayer
2. Approval of Previous Minutes- approved via email.
3. Reports – Committee Liaison to report
 - a. Parish Life Coordinator Report – oral report.
 - b. Finance
 - c. Parish Life – no report submitted.
 - d. Facilities
 - e. Spiritual Life - did not meet.
 - f. School Board- no report submitted.
 - g. Student Report
4. Other

Next Meeting – September 2, 2023, 5:30 PM., HTC Conference Room.

HOLY TRINITY PARISH

Pastoral Council Meeting

Date: June 7, 2023

Time: 5:30 pm

Place: HTC Conference Room

Present: Fr. Ross Caniglia, Brandon Clabaugh, Mike Johnson, Mandy Kehm, Beth Lawler, Msgr. Kevin McCoy, Joel Mosier, Kara McGonegle, Jesse Ulrich

Excused: Kellie Blair, Pat Leiting, Katie Schelle, Craig Schlien, Nathan Stein, Kate Stucky

	Topics Discussed	Recommendation	Action
Call to Order			Brandon Clabaugh called the meeting to order.
Opening Prayer			Fr. Ross Caniglia led prayer.
Approval of Minutes	Approved via email.		
Reports			
Administrative/Parish Life Coordinator Report	<p>Joel Mosier went over his report.</p> <p>Frontier Days Parade and booth went well. Need ideas to help draw people to the tent next year. Need more volunteers to help in the future.</p> <p>Curious Catholics chose Wednesday nights so parents who bring kids to Faith Formation might come. There was concern raised that the Knights of Columbus and the Facilities Committee meets that night as well. Will leave on this date for now and see how turn out is.</p>		
Finance Council	Mike Johnson had nothing to add to the report.		
Parish Life	<p>Nothing to add to the report.</p> <p>The Knights of Columbus will have final vote on sponsoring the Altar Server trip, but Brandon did not see a reason why it would not be approved.</p>		
Facilities	<p>There is a person interested in the St. Matthew Church in Clare.</p> <p>Would probably give the City of Clare the parking lot since they use it for their Community Center parking.</p>		
Spiritual Life Committee	Had server training.		
School Board Report	There is an issue with parents with the new dress code.		
Student report	<p>Kara McGonegle shared that Brian McClain, Pastoral Minister, has created a Remind to keep in touch with kids this summer.</p> <p>Vacation Bible School is going well this week.</p>		
Other	We do meet next month and then will take off August.		Mike moved to adjourn the meeting. Jesse Ulrich seconded.

Meeting adjourned at 6:05 pm. Next meeting – July 5, 2023, 5:30 pm, HTC Conference Room

Holy Trinity/St. Edmond Finance Minutes

Present: Marissa Crimmins Barb O'Connor Beth Lawler Fr. Ross Craig Schlien Pat Leiting Doug Smith Allison Rial Mike Johnson Msgr. Kevin Kate Stucky-Staff Tonya Lawler-Staff Kerstan Mason-Staff	Not Present: Monica Shelly Tracy Crimmins		Date 06/20/2023
	Topics Discussed	Recommendation	Action
<i>Called to Order/Opening Prayer</i>			12:00 Opened with Prayer
Financial Statements	Holy Trinity Parish <ul style="list-style-type: none"> Reviewed HTP Balance Sheet for May <ul style="list-style-type: none"> Investments are down Made transfer out of Operating to Durschmidt but will reimburse \$50,000 back into Operating Will need to move money from Foundation Savings to Foundation Checking to make loan payments. We will be good through June Reviewed HTP Income Statement for May <ul style="list-style-type: none"> Giving was down for May, however we are \$83,000 over budget for the year. Kate explained the Misc. Income which was rewards built up from Chase Credit Card. Reviewed HTP checks over a \$1,000 for May <ul style="list-style-type: none"> Explained the Mikos stock donation was for the Ball but HTP holds the account with Morgan Stanley, so we cut them a check for the amount 	Motion by Craig Schlien, second by Pat Leiting to approve HTP Balance Sheet for May	Motion approved
		Motion by Pat Leiting, second by Allison Rial to approve HTP Income Statement for May	Motion approved
		Motion by Mike Johnson second by Allison Rial to approve HTP checks over a \$1,000 for May	Motion approved
	St Edmond Catholic School <ul style="list-style-type: none"> Reviewed St Edmond Balance Sheet for May <ul style="list-style-type: none"> Kate called attention to Transportation account at AvailaBank. She explained we paid one of the leased vehicles off. We will have \$62,000 extra in the Ball account. Kate asked if we could put that money in transportation and remain productive to pay off the SUV and bus. The board suggested we have a report of all vehicles, mileage, and cost per year to decide. Receivables are down but Kate is working on collection calls. Reviewed St Edmond Balance Sheet for May <ul style="list-style-type: none"> Budget is comparable to last year Reviewed St Edmond Checks over \$1,000 for May <ul style="list-style-type: none"> Craig asked about Conover grant and Kate explained we receive \$10,000 for fine arts 	Motion by Beth Lawler, second by Craig Schlien to approve St Edmond Balance Sheet for May	Motion approved
		Motion by Craig Schlien, second by Pat Leiting to approve St Edmond Balance Sheet for May	Motion approved
		Motion by Mike Johnson, second by Barb O'Connor to approve St Edmond Income Statement for May	Motion approved

Other	<ul style="list-style-type: none"> • ESA Update <ul style="list-style-type: none"> ○ Kate stated that she has been told 160 students have received the ESA ○ She is currently working on sending more messages. Counting today, there are 11 days left to apply. ○ Currently sitting at 35 transfer students in and 9 transfer students out. • Auditors on Site week of July 17th <ul style="list-style-type: none"> ○ Kate said that auditors will be on site the week of the 17th to begin preliminary work as well as fraudulent interviews. • Maintenance/Grounds <ul style="list-style-type: none"> ○ Craig stated there will be a group of volunteers getting together on July 10th to pull out dead shrubs and trim bushes. ○ The group discussed whether or not we could order and plant new trees. Kate suggested Durschmidt fund could pay for it. ○ Instead of bushes around HVAC units, brick walls were suggested due to heat. This will be suggested to the Facilities committee. 		
Adjourn		Motion by Pat Leiting, second by Barb O'Connor to adjourn at 12:55 PM.	

HOLY TRINITY PARISH/ST EDMOND SCHOOL

Facilities Committee

Date: June 14, 2023

Time: 5:15 pm

Place: HTC Conference Room

Present: Mitch Lunn, Msgr. Kevin McCoy, Kristen McCarville, Chad Schaeffer, Wally Schlienzy, Tom Steck, Randy Steinkamp, Kate Stucky

Excused: Jamie Bemrich, Nate Galles, Beth Lawler, Jason Slinker, Andy Tews

	Topics Discussed	Recommendation	Action
Call to Order			Tom Steck called the meeting to order and Msgr. Kevin McCoy led prayer.
Review remaining items on current long range list and reprioritize	<p>Intercom is on the schedule for installation after July 1.</p> <p>Still waiting to here from the State on the audit and if we will receive money. If so, it will go to the door propping alarm and additional cameras.</p> <p>The women's and men's bathrooms remodel were discussed. At one time Kolacia Construction quoted \$300,000 to remodel just the women's. There probably needs to be an architect hired to draw up plans. In town we have Ahlers Architect and Jensen Builders also have design teams.</p> <p>The boy's bathroom also needs stalls and sinks moved. Once you move things, it will need to be brought up to code.</p> <p>Lighting in the halls outside of the bathrooms needs to be improved. Overall cost of all would probably be close to \$500,000.</p>	<p>This should be taken to the School Board to be discussed with the long range plan fundraising.</p> <p>Also, the gym floor should be taken to the long range discussion as the cost has been quoted at \$100,000.</p>	
Clare Church	<p>We have someone interested in purchasing the church building. He has toured the building, received the utility costs from when it was open and the asbestos report.</p> <p>Msgr. McCoy will begin putting together the information that will need to be submitted to the Diocese.</p> <p>Thoughts are to sale the field separate from the church. The parking lot would be separate as well.</p> <p>There is an easement for the owners of the house behind to get to it.</p>		
Painting of Classrooms	Some of the elementary teachers would like permission to paint things on their classroom walls.		The decision was not to allow paint. The suggestion was to get vinyl like the windows.
Risk Inspection Reports	<p>Most items were minor things that can be taken care of by Jason Slinker and the maintenance team.</p> <p>The concrete at Sacred Heart needs to be addressed.</p>		Approved to have Crimmins Welding fix the rail by the preschool entrance.
Other			
Window wraps	More money has been donated for vinyl on the windows. Looking at doing the first floor of the elementary building and then the 5 by the teachers parking lot. Susan Lauferweiler will get cost for those windows-		

Bus wrap	<p>there is a cost savings if we wait and do all the windows at once. It does make the rooms dimmer, but should save on cooling costs.</p> <p>Would like to see the new white bus wrapped with vinyl as well.</p>		<p>If people want to donate for parish or school projects refer them to Susan Laufersweiler.</p>
Concrete in front of school main entrance.	<p>The concrete that was painted in front of the main entrance to the school needs to be removed. Can it be cut out? Scraped off?</p>		<p>Mitch Lunn will reach out to Bill McEvoy Concrete to see what can be done. He will reach out via email with his findings.</p>
Preschool playground	<p>Grant money will pay for improvements.</p>		
Score Boards	<p>When the score boards was replaced in the high school gym, the old boards was going to be put in the elementary gym. Do we know where they are and when they will be installed? The gym is being painted July 10 week, would be a good time to do it.</p>		<p>Kate Stucky will check to see where they may be and the status on installation.</p>
Grounds	<p>School grounds look good. Mowing company is doing a good job this year.</p> <p>Around the church- bushes need to be trimmed and dead trees pulled out.</p>		<p>A volunteer day was set for July 10 at 5:30 pm to get those things done. Mitch will provide pizza and Wally SchlienZ volunteered to provide water. It will be put in the bulletin and out on social media.</p>
Adjourned			<p>Mitch moved to end the meeting, Wally seconded. Meeting adjourned at 6 pm</p>

Next meeting – August 9, 2023, 5:15 pm. Holy Trinity Church Conference Room